

**TPC CLERK'S REPORT DECEMBER 2025**

ACTION	MINUTE REF	RESPONSIBILITY	STATUS
<b>Councillor actions</b>			
<b>Clerk Ongoing Items</b>			
Monitor OCC investigation of school extension project progress. OCC met developer in Dec 23 to discuss S278 and S106 agreements. Land transfer to OCC and S278 agreement awaiting its registration with Land Registry, now anticipated by 23 Oct 25. OCC will meet with school head and governors after land transfer to confirm future plans. Cllr Judith Edwards to investigate and chase for update. JG has sent email to FvM - Clerk chased 28/11 for response	355c/21	(OCC):JE	
Discuss Village Green ditch clearance with local farmer. Village Green landowner happy to take responsibility for areas under his remit. TPC has authority to commission work. Local resident with appropriate equipment to be approached in collaboration with TSSC. TSSC has received quotation. Clerk to contact TSSC for clarification of scope of work covered by the quote in relation to ditch and report back to council. Grant funding is open and clerk will apply for funding which will be available from Feb 2026. TPC to review clarification of quote and decide next steps in the interim. TSSC have sent quotation through re trenches for consideration.	77a/24	Clerk Clerk	
<b>Clerk High Priority Items</b>			
Harlesford Community benefit deed paperwork. Chase for sign off at October meeting. Chased 9/9. Chased 28/11. Clerk has contacted solicitor to check legal	117d/25	Clerk	
Skate ramp repairs - clerk to investigate composite alternative in addition to wooden replacement quotation received from Fearless ramps. Contact skatelite and report back. ONGOING	117g/25	Clerk	
Kissing gate - Oxfordshire Way - Stoke Talmage & Parkers Hill access points - clerk to chase Countryside Access Officer further to last mtg that took place in Dec 2024. Done 9/9. Response received 26/9. Chair to respond. Clerk chased 28/11. Awaiting response.	OF 09/25	Clerk/SM	
Eastern Wicket Gate - awaiting installation date - clerk chased OCC Highways 28/11. installation date early Jan 26. Clerk has chased for update.		Clerk	
Repairs to play equipment timbers - Creative Play - booked in 8/1/26		Clerk	
Recently installed salt bin at Judds Lane - needs repositioning as encroaching on private property - clerk to contact council to organise. Clerk chased 27/11. Clerk chased 17/12, 8/1/26 and 12/1/26		Clerk	
<b>Clerk Low Priority Items</b>			
Write to Thames Water, SODC Environmental Health and OCC Highways concerning village drainage and flooding issues. Chair has prepared letter yet to be sent as awaiting key contact details from parishioner. Clerk to follow up. ONGOING.	275/24		
Investigate means of deterring unauthorized vehicle access to Village Green. Variety of post and chain boundaries seen in neighbouring parishes. Need to be monitored for one year from June 2024. ONGOING	174b/23		
Canvass support for possible First Aid training. More than 12 residents registered interest. Possible course dates post April 2023 investigated. No local face to face training available. Re-visit when practicable. ON HOLD	448b/21		
Investigate possible extension of Thame Community Transport Service to Tetsworth. Clerk to contact organiser for update. Clerk emailed again 14/3 - no response to date. Council decided at 9/6/25 to hold. HOLD.	234/24		