



# Tetsworth Parish Council

Parish Clerk & Responsible Finance Officer

Victoria Nuthall

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## Minutes of the Meeting of Tetsworth Parish Council Held at Tetsworth Memorial Hall at 7.30pm on Monday 11<sup>th</sup> May 2026

**Present:** Chair: Cllr Seb Mossop (SM)  
Cllr Chris Thompson (CT)  
Cllr Kim Bhagat (KB)  
Cllr Robyn Hester (RH)  
Cllr Susan Rufus (SR)

**In Attendance:** Victoria Nuthall, Clerk & RFO, John Gilbert (sub- committee member)

**Members of the Public:** None.

282. **Apologies for Absence** Cllr Georgina Hermitage (GH), Cllr Judith Edwards (JE), Cllr Sean Whitehead (SW)

283. **To Receive Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting. Cllr Bhagat regarding agenda items relating to TSSC.

284. **To Approve the Minutes of the Parish Council Meeting held on 13<sup>th</sup> April 2026 for Signing.** The minutes were duly approved.

285. **Public Questions** None.

286. **Clerk's Report** The clerk provided an update on activities and actions since last meeting. A copy is attached. The clerk requested an EOM meeting for Monday 18<sup>th</sup> May to carry out the annual procedure of electing a chairman, vice chairman and confirming appointments for the municipal year 2026/27.

### **Councillor Reports**

287. **County Councillors' Reports** Cllr Edwards annual report to be read out by the Chairman at the Annual Parish meeting. A copy will be attached to the Annual Parish meeting minutes via the website.

288. **District Councillor's Reports** The chairman provided a summary of Cllr Hermitage's monthly report and referred to the information received regarding planning glitches. A copy will be uploaded onto the website.

289. **Parish Councillors' Reports** None.

### **Parish Council Administration**

None.

## Finance

290. **Monthly Financial Report.** The financial report for April 2026 was **approved**.

291. **Expenditure:** The following payments were **approved** (*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits

**a. Electronic Payments**

i.	V Nuthall	Wages – April 2026		£1109.24
ii.	360 Landscapes	Grass Cutting	inv no SI-10979	£396 incl VAT
iii.	Open Spaces Society	Annual subscription		£45
iv.	OALC	Annual subscription		£252 incl VAT
v.	<i>Radii Ramps</i>	<i>Consultation charges</i>		£250
vi.	Tetsworth S&SC	Fete donation		£250

**b. Standing Orders (Monthly):**

**c. Direct Debits (Monthly):**

i.	Microsoft	<i>One Drive Storage</i>	82322662943	£1.99 inc VAT
ii.	<i>HP Instant Ink</i>	<i>Ink Cartridges/Paper</i>		£13.98 inc VAT
iii.	Lloyds	<i>Monthly service charges</i>		£4.25
iv.	<i>GiffGaff</i>	<i>Monthly PAYG phone</i>		£8
v.	<i>Shield Maintenance</i>	<i>Dog Bins</i>		£42.90 incl VAT
vi.	HMRC	<i>Quarterly PAYE contributions</i>		£311.19

**d. Debit Card: none**

292. **Receipts:** To **Note** the following receipts:

TSSC	Monthly insurance repayment	£48.78
SODC	1 <sup>st</sup> half of 2026/27 precept	£16,973

293. **To Consider / Discuss / Approve Further Financial Matters**

- The council reviewed the 2025/2026 Internal Auditors report taking note of the report and noting acknowledgement of the work undertaken during the year following the auditor's comments from last year to which the council were complimented on. The council noted the guidance on the report in respect of an additional policy. The chairman thanked the RFO for her work on this. **Approved.**
- The council reviewed the 2025/2026 Annual Governance return on behalf of Tetsworth Parish Council ahead of submission to the external auditors. This was **approved.**
- The council reviewed the 2025/2026 Financial Accounting statement return on behalf of Tetsworth Parish Council ahead of submission to the external auditors. This was **approved.**
- To review and approve the dates for the exercise of electors rights. The clerk will confirm the date period separately and notify the council of the dates for the exercise of electors rights.
- To approve the surveyors report in respect of TSSC repairs.. This was deferred as the council needs to discuss and approve where the funding within the budget that the funds will come from to cover the cost of the repairs. This will be discussed at the June meeting.
- To consider quotations received regarding asset valuation report for Tetsworth Parish Council. This was deferred and the clerk was asked to investigate inflation rates to understand the current asset value and reinstatement costs. The clerk will report back.
- To consider and approve quotation from Gallaghers Insurance for the 2026/27 year. The quotation for the amount of £1631.16 for the forthcoming year was **approved.**

## Planning

**For consideration:**

None.

**Awaiting Decision:**

**P25/S3543/FUL** - Change of use of existing equine building to light industrial use E (g) (iii) with access and parking (to be formed over existing manege and hard surfaced areas) (Certificate D received 9th February 2026 and additional ecological information received 11th February 2026 and additional transport information received 24th March 2026) at **Claridge Barn, Chiltern View, Tetsworth**

**P26/S0893/DIS** - Discharge of conditions 10(Landscaping Scheme and Implementation), 11(Landscape and Biodiversity Management Plan) and 13(Biodiversity Enhancement Plan) on application ref. P21/S3915/FUL (Installation and operation of a Solar Farm together with all associated works, equipment and necessary infrastructure) at **Dodwells Solar Farm, Land North of A40.**

**P26/S0659/HH** - Demolition of the existing rear bay window, construction of a single-storey rear extension with a new rear porch entrance, and minor internal layout alterations at **Oakhill Cottage, 116 High Street, Tetsworth**

**P25/S3543/FUL – Claridge Barn, Chiltern View, Tetsworth – amendment 1 (ecology)**

**P25/S4019/FUL** – Proposed erection of a fitting studio for custom fitting golf clubs to players with associated lighting at **The Oxfordshire Golf Club**

**P25/S1987/FUL** – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

**Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ.** Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

**Application reference: P24/S3144/O / Appeal reference: 6001448**

**Land at High Street Tetsworth OX9 7AU** Outline planning application for the erection of up to 50 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from High Street. All matters reserved except for means of access. (as amended by plans and information received 9 April 2025).

**Decisions made**

**P25/S3728/FUL – Mellon Place, Attington Stud, Tetsworth, OX9 7BY** Conversion of existing stables into a two- bedroom dwelling - **granted**

**To Note any Further Planning Considerations/Received after Agenda Publication**

**P26/S0730/S73 – 9 Silver Street, Tetsworth – to be discussed at the EOM scheduled for Monday 18<sup>th</sup> May 2026.**

**NDP Review.**

294.NDP Review/Local Plan update. Nothing new to report this month.

295.To note levelling up and regeneration act 2023. Sections 98 & 99. Legal compliance including neighbourhood plans. Noted.

**Recreation Areas**

296.**PATCH.** Consideration of quotation received regarding remedial repairs to play equipment. The chairman notified the council that a quotation had been received from Creative Play to carry out the remedial repairs highlighted on the recent annual play inspection report. It was decided to hold with Cllr Rufus offering to review the play inspection report and priorities the items only requiring immediate action/ high risk and report back to the June meeting.

In addition, the chairman reported that he had received a quotation from Ecosurface to create a path as part of the recent discussions regarding the play project. In addition, quotations have been requested for replacement fencing as well as awaiting clarification on the skate ramp repairs.

**Village Environment**

297. Consideration of email received regarding memorial bench. The chairman to contact the landowner to see if permission can be granted for this request to be granted and for a bench to be installed on the green.

298. Footpath – play area. Noted as discussed under PATCH.

299. Expression of wish – flood grant submission. The chairman confirmed that an expression of interest form had been submitted and acknowledged in respect of works to alleviate flooding issues in the village. Quotations have been requested and awaiting responses with one contractor response so far.

**Highways, Byways & Transport**

It was reported that the hedges/vegetation on the A40/Thame Road junction is obscuring visibility. The clerk to report via fixmystreet.

**Communications sent to councillors by email since the last meeting and noted.**

To note all emails sent by the clerk to the council. Noted.

**300. Items for Next Agenda Not Already Mentioned**

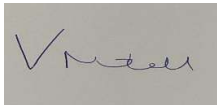
**To Note** any such items.

301. **Date of the Next Meeting.** The next meeting will be held on 8<sup>th</sup> June 2026 at 7.30pm.

**To Close the Meeting.** The meeting closed at 9.02pm.

**Open Forum**

None.



**Victoria Nuthall  
Parish Clerk & RFO**