



# Tetsworth Parish Council

Parish Clerk & Responsible Finance Officer

Victoria Nuthall

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## Minutes of the Meeting of Tetsworth Parish Council Held at Tetsworth Memorial Hall at 7.30pm on Monday 13<sup>th</sup> April 2026

**Present:** Chair: Cllr Seb Mossop (SM)  
Cllr Chris Thompson (CT)  
Cllr Kim Bhagat (KB)  
Cllr Robyn Hester (RH)

**In Attendance:** Victoria Nuthall, Clerk & RFO, John Gilbert (sub- committee member)

### Members of the Public:

262. **Apologies for Absence** Cllr Susan Rufus (SR), Cllr Judith Edwards, OCC (JE)

### 263. **To Receive Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting. Cllr Bhagat reference TSSC agenda item.

264. **To Approve the Minutes of the Parish Council Meeting held on 9<sup>th</sup> March 2026 for Signing.** **Approved.**

265. **Public Questions** None.

266. **Clerk's Report** The clerk provided a report which will be uploaded via the website.

### **Councillor Reports**

267. **County Councillors' Reports.** None.

268. **District Councillor's Reports** . Cllr Hermitage provided a monthly report which will be uploaded via the website. Cllr Hermitage arrived at 8.32pm and informed the meeting that the enforcement team should be able to respond with an update within the next month regarding Toll Lodge Farm with 2 x S179 planning breaches. Cllr Thompson requested that the council's thanks are passed onto the enforcement officer assigned to the case.

269. **Parish Councillors' Reports.** None.

### **Parish Council Administration**

270. To confirm the date for the Annual Parish Meeting. The council agreed that the date of the 2026 Annual Parish meeting will take place on Wednesday 13<sup>th</sup> May at 7.30pm at Tetsworth Memorial Hall.

### **Finance**

271. **Monthly Financial Report.** The financial report for March 2026 was **approved**.

272. **Expenditure:** The following payments were **approved** (*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits

**[www.tetsworthparishcouncil.gov.uk](http://www.tetsworthparishcouncil.gov.uk)**

**a. Electronic Payments**

i. V Nuthall	Wages – March 2026		£1109.24
ii. 360 Landscapes	Grass Cutting	inv no SI-10971	£396 incl VAT
iii. The Play Inspection Co	Annual equipment inspection	inv no 84550	£227.88 incl VAT
iv. ONPA	Annual subscription		£50

**b. Standing Orders (Monthly):**

i. Wiserve	<i>IT Support – taken in error-refund processed</i>		£6 inc VAT
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**c. Direct Debits (Monthly):**

i. Microsoft	One Drive Storage	82322662943	£1.99 inc VAT
ii. HP Instant Ink	Ink Cartridges/Paper		£10.98 inc VAT
iii. Lloyds	Monthly service charges		£4.25
iv. GiffGaff	Monthly PAYG phone		£8
v. Shield Maintenance	Dog Bins		£42.90 incl VAT

**d. Debit Card: none**

273. **Receipts:** To **Note** the following receipts:

TSSC	Monthly insurance repayment	£48.78
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**274. To Consider / Discuss / Approve Further Financial Matters**

- (a) To note receipt of the first half of the 2026/27 financial year precept received from SODC for the amount of £16,973. **Noted.**
- (b) To consider and note end of year balance, end of year balance transfers and end of year bank reconciliation ahead of the 205/26 AGAR submission. **Approved.**
- (c) To consider request from TSSC regarding donation towards Tetsworth Fete. **The council resolved to approving up to £250 towards Tetsworth Fete.**
- (d) To consider exploring grants available towards potential project for Tetsworth park improved access. **A short discussion took place with regards to grants to apply for in respect of a forthcoming project to improve the park access. Quotations to be sought once the council are in agreement as to the specification required. It was agreed to contact the Countryside Access officer in respect of the definitive line of the footpath.**
- (e) To consider quotations received in respect of the TSSC Lease renewal. **The clerk reported that two out of three quotations had been received ranging from £2340 including VAT to £2500 including VAT. It was agreed to accept the quotation from Kidd Rapinet Solicitors for the sum of £1950 plus VAT.**
- (f) To consider quotation received from Bruton Knowles in respect of an asset valuation for TPC. The clerk reported that one quotation had been received so far. Further quotations to be sought and to report back at the May meeting.
- (g) Update regarding scribe / quickbooks accounting portal. It was agreed **not** to proceed with scribe/accounting digital software.
- (h) Update regarding Harlesford Farm – Community Benefit deed. The chairman gave a brief update on the progress so far with the deed and that the Parish Council’s solicitor has started the process and awaiting a response to queries raised.
- (i) To note invitation to renew annual insurance premium with Gallaghers. This was noted.
- (j) To discuss TSSC survey and potential associated costs. A quotation had been received for the sum of £2645 + VAT. The chairman requested that the quotation is sent to the surveyor who had recently carried out a survey to ensure the quotation captures all the issues highlighted. Defer to May meeting. It was agreed to obtain separate quotations for guttering repairs.

**Planning**

**For consideration:**

**P25/S3543/FUL** - Change of use of existing equine building to light industrial use E (g) (iii) with access and parking (to be formed over existing manege and hard surfaced areas) (Certificate D received 9th February 2026 and additional ecological information received 11th February 2026 and additional transport information received 24th March 2026) at **Claridge Barn, Chiltern View, Tetsworth**. **TPC objects to this application.**

**P26/S0893/DIS** - Discharge of conditions 10(Landscaping Scheme and Implementation), 11(Landscape and Biodiversity Management Plan) and 13(Biodiversity Enhancement Plan) on application ref. P21/S3915/FUL (Installation and operation of a Solar Farm together with all associated works, equipment and necessary infrastructure) at **Dodwells Solar Farm, Land North of A40**. **Noted.**

**P26/S0659/HH** - Demolition of the existing rear bay window, construction of a single-storey rear extension with a new rear porch entrance, and minor internal layout alterations at **Oakhill Cottage, 116 High Street, Tetsworth**. **TPC has no objection.**

**Awaiting Decision:**

**P25/S3543/FUL** – Claridge Barn, Chiltern View, Tetsworth – amendment 1 (ecology)

**P25/S4019/FUL** – Proposed erection of a fitting studio for custom fitting golf clubs to players with associated lighting at **The Oxfordshire Golf Club**

**P25/S1987/FUL** – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

**Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ.** Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

**Application reference: P24/S3144/O / Appeal reference: 6001448**

**Land at High Street Tetsworth OX9 7AU** Outline planning application for the erection of up to 50 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from High Street. All matters reserved except for means of access. (as amended by plans and information received 9 April 2025).

**P25/S3728/FUL** – Mellon Place, Attington Stud, Tetsworth, OX9 7BY Conversion of existing stables into a two- bedroom dwelling

**Decisions made**

**P25/S2747/FUL** - Change of use of land to a Gypsy/Traveller site comprising 12 mobile homes, 12 touring caravans and 12 utility rooms at **Land south-west of London Road near Tetsworth Oxfordshire OX9 7AZ** – **REFUSED**

**P26/SO243/FUL** – Erection of two storey side extension at **118 High Street, Tetsworth** - **GRANTED**

**To Note any Further Planning Considerations/Received after Agenda Publication**

Multi plot field on Stoke Talmage Road – enforcement – noted.

**NDP Review.**

275.NDP Review/Local Plan update. No report at this time.

**Recreation Areas**

276. **PATCH.**

- a. Play Equipment – Roundabout and other maintenance considerations. The chairman discussed the recent play inspection report and asked whether the council should seek quotations from local contractors to carry out the

remedial works required or to approach creative play who conducted the report and request a quotation. The clerk was asked to seek a quotation from Creative Play and report back.

- b. Skate Ramp resurfacing update. The chairman summarised the recent quotations received with the latest quotation. The clerk was asked to contact the first quotation and clarify items on the quotation and report back.

#### **Village Environment**

277. Tree Survey / Fallen tree. The council wished to express thanks to Barber Environmental for clearing the fallen tree. The clerk is seeking quotations for a tree survey.

278. Gate – previous car boot field. Noted. A query was raised regarding the gate at Swan Gardens. Chair to look into and report back.

#### **Highways, Byways & Transport**

279. Judds Lane – update on diversion from last meeting. It was noted that OCC had responded and ensured the diversion had been re-routed.

#### **Communications sent to councillors by email since the last meeting and noted.**

To note all emails sent by the clerk to the council. Noted.

#### **280. Items for Next Agenda Not Already Mentioned**

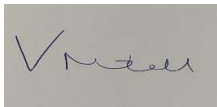
**To Note** any such items.

281. **Date of the Next Meeting.** The next meeting will be held on 11<sup>th</sup> May 2026 at 7.30pm.

**To Close the Meeting.** The meeting closed at 21.30 hours.

#### **Open Forum**

None.



Victoria Nuthall  
Parish Clerk & RFO