



Tetsworth Parish Council

Parish Clerk & Responsible Finance Officer

Victoria Nuthall

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Minutes of the Meeting of Tetsworth Parish Council Held at Tetsworth Memorial Hall at 7.30pm on Monday 12th January 2026

Present: Chair: Cllr Seb Mossop (SM)
Cllr Chris Thompson (CT)
Cllr Kim Bhagat (KB)
Cllr Robyn Hester (RH)

In Attendance: Victoria Nuthall, Clerk & RFO, John Gilbert (sub- committee member)

Members of the Public:

195. **Apologies for Absence** Cllr Susan Rufus (SR), Cllr Sean Whitehead (SR), Cllr Judith Edwards (OCC), Cllr Georgina Hermitage (GH)

196. **To Receive Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting. **KB ref item 13 and bills payable.**

197. **To Approve the Minutes of the Parish Council Meeting held on 8th December 2025 for Signing.** These were duly approved.

198. **Public Questions** None.

199. **Clerk's Report.** The clerk provided an update to the council of progress on items since the last meeting and the report is attached to the minutes.

Councillor Reports

200. **County Councillors' Reports.** None.

201. **District Councillor's Reports** . The chairman provided an overview of Cllr Hermitage's monthly report which is also available via the website attached to the minutes.

202. **Parish Councillors' Reports.** None.

Parish Council Administration

203. None.

Finance

204. **Monthly Financial Report.** To **Approve** the report for December 2025. **Approved.**

205. **Expenditure:** The following payments were **approved with the exception** of the invoice from TSSC which needs amending reflecting plus VAT and will be presented for authorisation at the February meeting. It was highlighted by the

treasurer of TSSC that they would be looking to increase the contribution from TPC for the 2027/28 financial year as the budget has already been set by TPC for the 2026/27 in respect of this payment. **Agreed.**

(*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits

a. Electronic Payments

i.	V Nuthall	Wages – December 2025		£1145.22
ii.	Shield Maintenance	Dog Bin emptying	inv no 9727	£42.90 inc VAT
iii.	360 Landscapes	Leaf clearance	inv no 10959	£78 incl VAT
iv.	TSSC	VG Maintenance	inv no 017	£1500 incl VAT

b. Standing Orders (Monthly):

i.	Wiserve	IT Support		£6 inc VAT
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c. Direct Debits (Monthly):

i.	O ²	Phone Service	05928908	£22.44 inc VAT
ii.	Microsoft	One Drive Storage	82322662943	£1.99 inc VAT
iii.	HP Instant Ink	Ink Cartridges/Paper		£10.98 inc VAT
iv.	Lloyds	Monthly service charges		£4.25

d. Debit Card: None.

206. **Receipts:** To **Note** the following receipts:

TSSC	Monthly insurance repayment	£48.78
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207. **To Consider / Discuss / Approve Further Financial Matters**

- (a) Consideration of email from TSSC regarding financial assistance to repair parking area by Pond Villa. Further information provided for consideration. The chairman reported that a request had been received from TSSC for financial assistance to repair the parking area. It was noted that this area is village green land and privately owned and under the impression that the land owner is minded to leave it as is as well as being Village Green there is little that can be done as the area should not be used for parking. Comments included damage to the kerbs. The chairman requested that this was reported via fixmystreet.
- (b) Consideration of email and quotation regarding VG drainage trenches. The chairman also discussed the request for financial assistance to repair the trenches and that a quote had been received for the sum of £500. This was **approved.**

208. **Planning**

For consideration:

P25/S3543/FUL – Claridge Barn, Chiltern View, Tetsworth. The council **objects** to this application for the reasons set out in our representation response to this application which will be available to view with the minutes. The council thanked John Gilbert for his assistance on this.

P25/S4019/FUL – Oxfordshire Golf Club – The council has **no comment** to make on this application.

Awaiting Decision:

P25/S3227/NM - Non-material amendment on planning application P23/S2989/HH

A two-storey side extension and a single storey front extension. Existing garage to be demolished and new enlarged garage to be constructed) - Rear wall to extension has been moved inwards by 385mm to improve access to rear; slight alteration to the zinc roof pitch; removal of first floor window in gable wall; positions of the two ground floor windows in side wall altered; split single roof light into two in zinc roof; tweaks to

the external sunken terrace, introducing tiered planters to overcome level difference; altered wall and roof finishes of the proposed garage at **Laurel Cottage 15 Silver Street Tetsworth OX9 7AR**

P25/S2747/FUL - Change of use of land to a Gypsy/Traveller site comprising 12 mobile homes, 12 touring caravans and 12 utility rooms at **Land south-west of London Road near Tetsworth Oxfordshire OX9 7AZ**

P25/S1987/FUL – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

Application reference: P24/S3144/O / Appeal reference: 6001448

Land at High Street Tetsworth OX9 7AU Outline planning application for the erection of up to 50 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from High Street. All matters reserved except for means of access. (as amended by plans and information received 9 April 2025).

P25/S3655/FUL - The Old Forge High Street Tetsworth. Change of use from Class B8 to Class E.

P25/S3728/FUL – Mellon Place, Attington Stud, Tetsworth, OX9 7BY Conversion of existing stables into a two- bedroom dwelling

Decisions made

To Note any Further Planning Considerations/Received after Agenda Publication

NDP Review.

209. **NDP Review/Local Plan update.** John Gilbert notified the council the NDP Steering Committee had prepared a consultation statement which includes the responses received in response to our consultation. JLP 2041 is still live. As per Cllr Hermitage's report, the council are still awaiting an update so unable to progress any further until we know whether the JLP 2041 is still going ahead. It was noted that SODC Planning event on 28th January in Didcot that John plans to attend.

Recreation Areas

210. PATCH.

- a. Routine Inspections. Purchase of fencing slats. The chairman reported that a quotation had been received from LB Fencing for 30 x replacement slats at a cost of £105 plus VAT. This was **approved**. The clerk was asked to place further bi weekly inspections into the rota for the rest of 2026 from March onwards. It was reported that Creative Play had been to repair and replace the timbers but will need to return early February to finish. A query was raised regarding the weeds and whether there is a weed killer that is child friendly. Clerk to investigate.

Village Environment

211. A parishioner notified the council that the TSSC lease would be coming up for renewal shortly. The clerk confirmed that this was underway and a solicitor had been contacted to initiate the process.

Highways, Byways & Transport

212. A parishioner mentioned that a new footpath at Mellon Place stud will need clearing in the future and asked whether this will take place. Clerk to investigate.

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council. **Noted.**

213. Items for Next Agenda Not Already Mentioned

Christmas Tree Lights.

214. Date of the Next Meeting. The next meeting will be held on 9th February 2026 at 7.30pm.

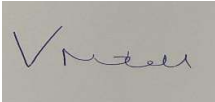
To Close the Meeting. The meeting closed at 8.43pm.

Open Forum

Memorial Hall – a parishioner raised concern over the hall and when it will be fully operational. The clerk and chairman will contact the Memorial Hall Committee and ask whether they will come along to a Parish Council meeting to provide an update.

Tetsworth School – road safety. The chairman reported that he had written to the school and had received a response who confirmed that they do ask parents/visitors to co-operate with parking issues and use the car park and park safely. Concern was raised over the food delivery vehicle who does still continue to park outside the school on the brow of the hill which causes a safety issue. It was reported that parking has been better and that the vehicle has attempted to park further way but still not ideal.

Marsh End – poor state of the road. Parishioners were asked to report via fixmystreet.



**Victoria Nuthall
Parish Clerk & RFO**