



Tetsworth Parish Council
Victoria Nuthall
Parish Clerk & Responsible Finance Officer
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To all members of Tetsworth Parish Council
You are summoned to attend the Parish Council meeting as detailed below
In Tetsworth Memorial Hall
on Monday 8th September 2025 at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting.
3. **To Approve the Minutes of the Council Meeting held on 14th July and the Extra Ordinary Meeting minutes of 23rd July and 18th August for Signing**
4. **Public Questions**
5. **Update of Actions List** - refer to actions list

Councillor Reports

6. **County Councillors' Reports**
7. **District Councillor's Reports**
8. **Parish Councillors' Reports**
9. **Land south west on London Road – unauthorised activity**

Parish Council Administration

10. CilCA qualification
11. Policies Review – Internal Controls policy and Risk Assessment 25/26
12. Cessation of old parish council website (.co.uk)

Finance

13. **Monthly Financial Report.** To **Approve** the report for August 2025.
14. **Expenditure:** To **Approve** the following payments (***Note italics show payments already made*** and **Note** those payments paid as previously agreed as standing orders and direct debits)

a. Electronic Payments

i.	V Nuthall	Wages – July 2025		£1262.72
ii.	V Nuthall	Wages- August 2025		£1181.20
iii.	Shield Maintenance	Dog waste bin	invoice	£33.16 incl VAT
iv.	Bank Service Charges			£4.25
v.	RBL Poppy Appeal	Donation		£100
vi.	360 Landscapes	Grass Cutting	invoice no S11068	£396 incl VAT
vii.	ICO	Renewal fee	invoice no 2A192885	£52
viii.	Quickfix IT	Final invoice	invoice no 000658	£5.20
viii.	Moore LLP	2024/25 Audit	invoice no 332685	£535.50

b. Standing Orders (Monthly):

- | | | | |
|----|------------------|-------------------|-------------------|
| i. | <i>Wiseserve</i> | <i>IT Support</i> | <i>£6 inc VAT</i> |
|----|------------------|-------------------|-------------------|

c. Direct Debits (Monthly):

- | | | | | |
|------|-----------------------|-----------------------------|--------------------|-----------------------|
| i. | <i>O²</i> | <i>Phone Service</i> | <i>05928908</i> | <i>£22.44 inc VAT</i> |
| ii. | <i>Microsoft</i> | <i>One Drive Storage</i> | <i>82322662943</i> | <i>£1.99 inc VAT</i> |
| iii. | <i>HP Instant Ink</i> | <i>Ink Cartridges/Paper</i> | | <i>£10.98 inc VAT</i> |

d. Debit Card: None.

15. **Receipts:** To **Note** the following receipts:

16. To Consider / Discuss / Approve Further Financial Matters

- a. To note the VAT reclaim received for the period 1st January – 30th June for the amount of £2783.62.
- b. To allocate VAT reclaim monies within the balance sheet
- c. To note the SLCC award notice in respect of clerk salary.
- d. To sign the Harlesford Farm community benefit deed paperwork on behalf of TPC.
- e. To approve the quotation received from OCC Highways in respect of the replacement Eastern Wicket Gate.
- f. To explore and decide the investigation charge options from Thames Water in respect of the pond next to the Red Lion PH.
- g. To discuss and review the quotations received in respect of skate park repairs.
- h. To acknowledge receipt of the AGAR sign off certificate from Moore for 2024/2025 and external auditors report.
- i. Budget vs Actuals summary 25/26.
- j. Budget 2026/27.

17. Planning

For consideration:

P25/S1987/FUL – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

P25/S2588/NM - for development work at the following location: **Dodwells Solar Farm Land north of the A40 Thame**. Non material amendment on application ref P21/S3925/FUL – revised impact plan installation and operation of a solar farm together with associated works, equipment and necessary infrastructure

Awaiting Decision:

Application Reference: P24/S3558/FUL: Manor Farm Access Track to Manor Farm near Tetsworth OX9 7AY.

Replacement of two farmhouses self-build on their existing sites. **For information only.**

Application Reference: P24/S1717/S73: Harlesford Farm near Tetsworth Oxfordshire OX9 7BX. Variation of conditions 2 (Site Location and Development Zones Plan), 4 (Details and Layout of Proposed Infrastructure), 5 (Landscape Specification Plan), 6 (Landscape Maintenance and Management Plan), 7 (Arboricultural Method Statement), 8 (Construction Environmental Management Plan-Biodiversity), 9 (Biodiversity Enhancement Plan), 10 (Ecological Buffer

Zones), 11 (Archaeological Field Evaluation), 12 (Written Scheme of Investigation), 13 (Programme of Archaeological Evaluation), 14 (Construction Traffic Management Plan), 15 (Detailed Surface Drainage Scheme) and 18 (Flood Risk Assessment) pursuant to planning permission reference P20/S3245/FUL. (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Application Reference: P25/S0951/DIS - Dodwells Solar Farm Land north of the A40 near Thame - Discharge of conditions 4 (Final Layout and Equipment Details), 8 (Sustainable Drainage Scheme), 9 (Construction Traffic Management

Plan), 10 (Landscaping Scheme and Implementation), 11 (Landscape and Biodiversity Management Plan), 12 (Tree Protection Measures), 13 (Biodiversity Enhancement Plan), 14 (Construction Environment Management Plan for Biodiversity), 15 (Ecology District Licence Compliance Certificate) on application P21/S3915/FUL (Installation and operation of a solar farm together with all associated works, equipment and necessary infrastructure).

Application Reference: P24/S3878/FUL - Land West of Harlesford Farm South-West of Tetsworth. Additional infrastructure south of an existing 132KV tower, including two approximately 28 metre ('m') masts, other associated infrastructure and access. (As updated by ecology information received 27 June 2025). **For information only.**

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

APP/Q3115/W/25/3364807 (P23/S4191/FUL) - Appeal. Claridge Barn Chiltern View Tetsworth OX9 7AL.

Conversion of stables building to three dwellings with gardens and parking (additional noise survey received 22nd March 2024 and revised certificate of ownership received 2 April 2024 and additional rights of way, heritage and surfacing information as shown on documents received 3rd September 2024 and revised acoustic report and waste management information as shown on amended and additional documents received 6th November 2024 and revised acoustic barrier shown on amended plans received 6th December 2024 and public right of way corrected and rooflights adjusted as shown on amended plans received 13th February 2025).

Decisions made

P25/S1915/HH - 9 The Mount Tetsworth OX9 7AF - Replacement roof & frames to existing conservatory - Granted

To Note any Further Planning Considerations/ Received after Agenda Publication

NDP Review.

18. NDP Regulation 14 submission and consultation.

Recreation Areas

19. **PATCH.**

a. Routine Inspections

Village Environment

20. Benches donation

21. New dog bin update

22. Notification of closure of the Old Red Lion Public House and request from parishioner to explore community funded purchase

Highways, Byways & Transport

None.

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council.

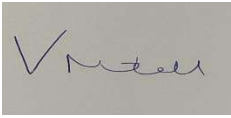
23. **Items for Next Agenda Not Already Mentioned**

To Note any such items.

24. **Date of the Next Meeting.** The next meeting will be held on 13th October at 7.30pm.

To Close the Meeting. To Note the time of closure.

Open Forum

A handwritten signature in blue ink on a light gray background. The signature appears to read "Victoria Nuthall".

**Victoria Nuthall
Parish Clerk & RFO**