

Tetsworth Parish Council
Victoria Nuthall
Parish Clerk & Responsible Finance Officer
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To all members of Tetsworth Parish Council
You are summoned to attend the Parish Council meeting as detailed below
In Tetsworth Memorial Hall
on Monday 14th July 2025 at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**
 Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting.
3. **To Approve the Minutes of the Council Meeting held on 9th June 2025 for Signing**
4. **Public Questions**
5. **Update of Actions List** - refer to actions list

Councillor Reports

6. **County Councillors' Reports**
7. **District Councillor's Reports**
8. **Parish Councillors' Reports**

Parish Council Administration

9. Co-option of Councillor vacancy
10. Website update / working shared drive for council – update - onedrive
11. Consideration of clerk undertaking CILCA qualification with OALC/SLCC – further details as requested at June meeting
12. Local Government re-organisation

Finance

13. **Monthly Financial Report.** To **Approve** the report for June 2025.
14. **Expenditure:** To **Approve** the following payments (***Note italics show payments already made*** and **Note** those payments paid as previously agreed as standing orders and direct debits)

a. Electronic Payments

i.	HMRC	Employer NI – June 2025	£76.09
ii.	V Nuthall	Wages – June 2025	£998.94
iii.	Shield Maintenance	Dog waste bin	£33.16 incl VAT
iv.	Bank Service Charges		£4.25
v.	Westcotec	VAS Signs	£9199.20 incl VAT
vi.	360 Landscapes	Grass Cutting	£396 incl VAT
vii.	Quickfix IT	Website hosting	£35.84 incl VAT

b. Standing Orders (Monthly):

i.	Wiseserve	IT Support	Invoice 30604	£6.00 inc VAT
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c. Direct Debits (Monthly):

i.	O ²	Phone Service	05928908	£22.44 inc VAT
ii.	Microsoft	One Drive Storage	82322662943	£1.99 inc VAT
iii.	HP Instant Ink	Ink Cartridges/Paper		£22.98 inc VAT

d. Debit Card: None.

15. **Receipts:** To Note the following receipts:

16. **To Consider / Discuss / Approve Further Financial Matters**

- Consideration to pay monthly PAYE Tax & NI deductions by direct debit
- Consideration of quotation from Community Heartbeat in respect of additional defib unit.
- Consideration of donation request from Carers Oxfordshire.
- Consideration of request from clerk to purchase lever arch files, paper and plastic pockets for office admin.
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17. **Planning**

For consideration:

None.

Awaiting Decision:

Application Reference: P24/S3558/FUL: Manor Farm Access Track to Manor Farm near Tetsworth OX9 7AY.

Replacement of two farmhouses self-build on their existing sites. Surface water management report update.

Application Reference: P24/S1717/S73: Harlesford Farm near Tetsworth Oxfordshire OX9 7BX. Variation of conditions 2 (Site Location and Development Zones Plan), 4 (Details and Layout of Proposed Infrastructure), 5 (Landscape Specification Plan), 6 (Landscape Maintenance and Management Plan), 7 (Arboricultural Method Statement), 8 (Construction Environmental Management Plan-Biodiversity), 9 (Biodiversity Enhancement Plan), 10 (Ecological Buffer Zones), 11 (Archaeological Field Evaluation), 12 (Written Scheme of Investigation), 13 (Programme of Archaeological Evaluation), 14 (Construction Traffic Management Plan), 15 (Detailed Surface Drainage Scheme) and 18 (Flood Risk Assessment) pursuant to planning permission reference P20/S3245/FUL. (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Application Reference: P25/S0951/DIS - Dodwells Solar Farm Land north of the A40 near Thame - Discharge of conditions 4 (Final Layout and Equipment Details), 8 (Sustainable Drainage Scheme), 9 (Construction Traffic Management Plan), 10 (Landscaping Scheme and Implementation), 11 (Landscape and Biodiversity Management Plan), 12 (Tree Protection Measures), 13 (Biodiversity Enhancement Plan), 14 (Construction Environment Management Plan for Biodiversity), 15 (Ecology District Licence Compliance Certificate) on application P21/S3915/FUL (Installation and operation of a solar farm together with all associated works, equipment and necessary infrastructure).

Application Reference: P24/S3878/FUL - Land West of Harlesford Farm South-West of Tetsworth. Additional infrastructure south of an existing 132KV tower, including two approximately 28 metre ('m') masts, other associated infrastructure and access.

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

APP/Q3115/W/25/3364807 (P23/S4191/FUL) - Appeal. Claridge Barn Chiltern View Tetsworth OX9 7AL.

Conversion of stables building to three dwellings with gardens and parking (additional noise survey received 22nd March 2024 and revised certificate of ownership received 2 April 2024 and additional rights of way, heritage and surfacing information as shown on documents received 3rd September 2024 and revised acoustic report and waste management information as shown on amended and additional documents received 6th November 2024 and revised acoustic barrier shown on amended plans received 6th December 2024 and public right of way corrected and rooflights adjusted as shown on amended plans received 13th February 2025).

Decisions made

Application Reference P25/S1408/LB – Tetsworth Primary School, 15 High Street, Tetsworth - Listed building application for an oil boiler replacement and associated works including replacement flue, new radiators and trenching of services. **Granted.**

Application Reference: P25/S1351/HH – 11 Swan Gardens, Tetsworth. Conversion of existing garage into habitable space to be interlinked to the main dwelling. Works to include changes to the fenestration and installation of boiler flue. **Granted.**

To Note any Further Planning Considerations Received after Agenda Publication

NDP Review.

18. NDP update.

Recreation Areas

19. **PATCH.**

a. Routine Inspections

Village Environment

20. Winter preparedness 25/26

Highways, Byways & Transport

None.

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council.

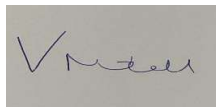
21. **Items for Next Agenda Not Already Mentioned**

To Note any such items.

22. **Date of the Next Meeting.** The next meeting will be held on 8th September at 7.30pm.

To Close the Meeting. **To Note** the time of closure.

Open Forum



Victoria Nuthall
Parish Clerk & RFO