



Tetsworth Parish Council

Parish Clerk & Responsible Finance Officer

Victoria Nuthall

Tel: 07523907741

Email: clerk@tetsworthparishcouncil.gov.uk

Minutes of the Meeting of Tetsworth Parish Council Held at Tetsworth Memorial Hall at 7.30pm on Monday 8th December 2025

Present: Chair: Cllr Seb Mossop (SM)
Cllr Susan Rufus (SR)
Cllr Kim Bhagat (KB)
Cllr Robyn Hester (RH)

In Attendance: Victoria Nuthall, Clerk & RFO, John Gilbert (sub- committee member) Cllr Georgina Hermitage (SODC)

Members of the Public:

174. **Apologies for Absence** Cllr Chris Thompson (CT), Cllr Sean Whitehead (SW), Cllr Judith Edwards (OCC)

175. **To Receive Declarations of Interest**

KB re TSSC agenda item.

176. **To Approve the Minutes of the Extra Ordinary Council Meeting held on 3rd November and the Minutes of the Parish Council Meeting held on 10th November 2025 for Signing** . Both sets of minutes were duly **approved**.

177. **Public Questions. None.**

178. **Clerk's Report.** Please refer to report.

Councillor Reports

179. **County Councillors' Reports. None.**

180. **District Councillor's Reports** Cllr Hermitage provided a brief overview on the latest update regarding the local plan. It has been reported that government are removing the duty to co-operate requirements on their inspection. The plan is no longer withdrawn but unable to provide timescale. Links to further information can be provided on Cllr Hermitage's report.

181. **Parish Councillors' Reports. None.**

Parish Council Administration

182. 2026 Parish Council Meeting dates. The Clerk confirmed that the calendar of 2026 Parish Council dates have been scheduled and on the website for the coming year. This was **noted**.

Finance

183. **Monthly Financial Report.** The financial report for November 2025 was **approved**.

184. **Expenditure:** The following payments were **approved** (*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits

a. **Electronic Payments**

www.tetsworthparishcouncil.gov.uk

i.	V Nuthall	Wages – November 2025		£1033.20
ii.	Shield Maintenance	Dog Bin emptying	inv no 9617	£42.90 inc VAT
iii.	Shield Maintenance	New Dog Bin installation	inv no 9535	£521.69 inc VAT
iv.	Victoria Nuthall	Fee reimbursement (Land Registry)		£24.75
v.	360 Landscapes	Monthly leaf collecting	inv SI-10954	£78 incl VAT

b. Standing Orders (Monthly):

i.	Wiserve	IT Support		£6 inc VAT
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c. Direct Debits (Monthly):

i.	O ²	Phone Service	05928908	£22.44 inc VAT
ii.	Microsoft	One Drive Storage	82322662943	£1.99 inc VAT
iii.	HP Instant Ink	Ink Cartridges/Paper		£21.48 inc VAT
iv.	Lloyds	Monthly service charges		£4.25

d. Debit Card:

i.	Post Office Counters	Recorded delivery postal charges		£9.25
ii.	Amazon	Purchase of Fairy Lights		£50.97

185. **Receipts:** To **Note** the following receipts:

TSSC	Monthly insurance repayment	£48.78
Lloyds	Returned payment	£100

186. To Consider / Discuss / Approve Further Financial Matters

- Consideration of quotation from Creative Play in respect of play area timber repairs. The quotation for repairs for the amount of £297 plus VAT was **approved**.
- Consideration of request from TSSC regarding greens maintenance payment. The annual payment of £1500 was **approved** but clerk to request formal VAT invoice for the records before payment is made.
- Consideration of email from TSSC regarding financial assistance to repair parking area by Pond Villa. Request **deferred** until further information required is submitted.

187. Planning

For consideration:

Appeal Notification:

Application reference: P24/S3144/O / Appeal reference: 6001448

Land at High Street Tetsworth OX9 7AU Outline planning application for the erection of up to 50 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from High Street. All matters reserved except for means of access. (as amended by plans and information received 9 April 2025). The Parish Council **object** to this appeal application for the reasons outlined in our detailed representation which will be publicly available and will be submitted to the planning inspectorate portal. The Chairman thanked those who had contributed to preparing the representation.

P25/S3655/FUL - The Old Forge High Street Tetsworth. Change of use from Class B8 to Class E. **No objection.**

P25/S3728/FUL – Mellon Place, Attington Stud, Tetsworth, OX9 7BY Conversion of existing stables into a two-bedroom dwelling. **No objection.**

Awaiting Decision:

P25/S3227/NM - Non-material amendment on planning application P23/S2989/HH

A two-storey side extension and a single storey front extension. Existing garage to be demolished and new enlarged garage to be constructed) - Rear wall to extension has been moved inwards by 385mm to improve access to rear; slight alteration to the zinc roof pitch; removal of first floor window in gable wall; positions of the two ground floor windows in side wall altered; split single roof light into two in zinc roof; tweaks to the external sunken terrace, introducing tiered planters to overcome level difference; altered wall and roof finishes of the proposed garage at **Laurel Cottage 15 Silver Street Tetsworth OX9 7AR**

P25/S2747/FUL - Change of use of land to a Gypsy/Traveller site comprising 12 mobile homes, 12 touring caravans and 12 utility rooms at **Land south-west of London Road near Tetsworth Oxfordshire OX9 7AZ**

P25/S1987/FUL – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

Decisions made

P25/S2556/HH - Proposed side dormer and rooflight and rear elevational window to create loft conversion for new bedroom and bathroom at **25 Blackthorn Rise, Tetsworth – granted**

To Note any Further Planning Considerations/Received after Agenda Publication

P25/S3543/FUL – Claridge Barn, Chiltern View, Tetsworth – to be discussed at January 2026 meeting. Clerk to contact case officer to request extension.

NDP Review.

188. NDP Review/Local Plan update. No further information to provide as already covered earlier in the meeting by Cllr Hermitage.

Recreation Areas

189. **PATCH.**

- a. Routine Inspections. The chairman noted that the council needed to purchase more slats. Chair to investigate and report back.

Village Environment

190. Xmas festivities – carols around the tree. The chairman thanked Cllr Rufus and parishioners for putting up the Christmas Tree. A date and time will be communicated with regards to carols around the tree.

191. Warm Spaces. The chairman requested that TPC continue to have a standby offer of a warm space available at the pub and that TPC would cover the cost of a cup of tea or coffee in the event this was used. **Approved.**

Highways, Byways & Transport

192. None.

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council.

193. **Items for Next Agenda Not Already Mentioned.** None.

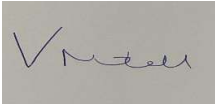
194. **Date of the Next Meeting.** The next meeting will be held on 12th January 2026 at 7.30pm.

To Close the Meeting. The meeting closed at 8.33pm.

Open Forum

It was noted by a parishioner that the announced road closure (TTRO) on 4th December did not take place.

CLlr Rufus stated that one of our contractors had notified her that they were not happy with the quality of the trees planted on the common last year and would like to replace the dead ones already in place.



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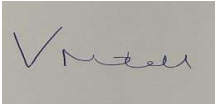
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