

Tetsworth Parish Council
Victoria Nuthall
Parish Clerk & Responsible Finance Officer
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To all members of Tetsworth Parish Council
You are summoned to attend the Parish Council meeting as detailed below
In Tetsworth Memorial Hall
on Monday 12th May 2025 at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

1. **To Elect a Chairman for the Municipal Year 2025/26.**
2. **To Receive the Chairman's Declaration of Acceptance of Office.**
3. **Apologies for Absence**
4. **To Receive Declarations of Interest Members are asked to declare any personal interest, and the nature of the interest. that they may have in any of the items under consideration at the meeting.**

PARISH COUNCIL APPOINTMENTS

5. **To Elect a Vice-Chairman for the Municipal Year 2025/26.**
6. **To Receive the Vice-Chairman's Declaration of Acceptance of Office.**
7. **To Appoint Councillors to Outside Bodies, Sub-committees and Other Groups and Roles.**
8. **To Appoint Councillors and Co-opted Members to the Planning Sub-Committee.**
9. **To Approve the Minutes of the Council Meeting held on 14th April 2025 and the Extra Ordinary Council Meetings held on 22nd April & 29th April 2025 for Signing**
10. **Public Questions**
11. **Update of Actions List - refer to actions list**

Councillor Reports

12. **County Councillors' Reports**
13. **District Councillor's Reports**
14. **Parish Councillors' Reports**

Parish Council Administration

15. Councillor vacancy
16. Consideration of email from Stoke Talmage Parish Council regarding Emergency Plan
17. Reminder of Tetsworth Annual Parish meeting – 20th May 2025
18. Consideration of email regarding Penguin Little book stops
19. Letter from Tetsworth Memorial Hall in response to TPC letter
20. Banking signatories
21. Register of members interests
22. Policies and Procedures review
23. Notification of SODC/Vale of White Horse Joint Local plan - examination arrangements
24. Tetsworth fete – 28th June

Finance

25. **Monthly Financial Report.** To **Approve** the report for April 2025.
26. **Expenditure:** To **Approve** the following payments (**Note italics show payments already made** and **Note** those payments paid as previously agreed as standing orders and direct debits)

a. Electronic Payments

i.	OALC	Councillor Training	Invoice 3813	£42 incl VAT
ii.	Devey Tree Care	Tree Planting	Invoice 4116	£312 incl VAT
iii.	V Nuthall	Salary – April 2025		£1084.50
iv.	HMRC	Employer Tax/NI – April 2025		£101.77
iv.	360 Landscapes	Grounds Maintenance	Invoice SI-10916	£396 incl VAT
v.	<i>Shield Maintenance</i>	<i>Dog waste bin</i>	<i>invoice 8818</i>	<i>£33.16 incl VAT</i>
vi.	Bank Service Charges			£4.25
vii.	Community Heartbeat	Annual subscription	Invoice 26288	£162 incl VAT
viii.	RCOH Ltd	NDP Review	Invoice 1791	£3468 incl VAT

b. Standing Orders (Monthly):

i.	<i>Wiseserve</i>	<i>IT Support</i>	<i>Invoice 28443</i>	<i>£6.00 inc VAT</i>
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c. Direct Debits (Monthly):

i.	<i>O²</i>	<i>Phone Service</i>	<i>05928908</i>	<i>£20.88 inc VAT</i>
ii.	<i>Microsoft</i>	<i>One Drive Storage</i>	<i>82322662943</i>	<i>£1.99 inc VAT</i>
iii.	<i>HP Instant Ink</i>	<i>Ink Cartridges/Paper</i>		<i>£17.26 inc VAT</i>

d. Debit Card:

27. **Receipts:** To **Note** the following receipts:

a.	SODC	First half of 2025/26 precept	£16,420.50
b.	TSSC	Insurance repayment	£52.36

28. **To Consider / Discuss / Approve Further Financial Matters**

- a. Consideration of renewal invitation from Gallagher Insurance for the period 1st June 2025 to 31st May 2026 for the amount of £1599.19.
- b. Consideration of invitation to stay with Gallagher/Hiscox for three- year period at fixed annual premium rate.

29. **Planning**

For consideration:

P25/S1351/HH. Conversion of existing garage into habitable space to be interlinked to the main dwelling. Works to include changes to the fenestration and installation of boiler flue at 11 Swan Gardens, Tetsworth.

Awaiting Decision:

P25/S0828/HH – 2 High Street, Tetsworth - A single storey side and rear extension and alterations to existing elevations.

P25/S0751/HH – Emerton house, 64 High Street, Tetsworth. Replacement of existing conservatory with a new single storey extension. Removal of a section of brick from the linking element between the main house and service wing at ground floor level to improve ground floor accessibility including layout changes.

P25/S0752/LB – Emerton House, 64 High Street, Tetsworth. Replacement of existing conservatory with a new single storey extension. Removal of a section of brick from the linking element between the main house and service wing at ground floor level to improve ground floor accessibility including layout changes.

b. **Application Reference: P24/S3878/FUL - Land West of Harlesford Farm South-West of Tetsworth.** Additional infrastructure south of an existing 132KV tower, including two approximately 28 metre ('m') masts, other associated infrastructure and access. WRITTEN REPRESENTATIONS TO BE RECEIVED BY 8 MARCH 2025.

c. **Application Reference: P24/S1717/S73: Harlesford Farm near Tetsworth Oxfordshire OX9 7BX.** Variation of conditions 2 (Site Location and Development Zones Plan), 4 (Details and Layout of Proposed Infrastructure), 5 (Landscape

Specification Plan), 6 (Landscape Maintenance and Management Plan), 7 (Arboricultural Method Statement), 8 (Construction Environmental Management Plan-Biodiversity), 9 (Biodiversity Enhancement Plan), 10 (Ecological Buffer Zones), 11 (Archaeological Field Evaluation), 12 (Written Scheme of Investigation), 13 (Programme of Archaeological Evaluation), 14 (Construction Traffic Management Plan), 15 (Detailed Surface Drainage Scheme) and 18 (Flood Risk Assessment) pursuant to planning permission reference P20/S3245/FUL. (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

d. Application Reference: P24/S3144/O: Land at High Street Tetsworth OX9 7AU. Outline planning application for the erection of up to 50 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from High Street. All matters reserved except for means of access.

e. Application Reference: P24/S3558/FUL: Manor Farm Access Track to Manor Farm near Tetsworth OX9 7AY.

Replacement of two farmhouses self-build on their existing sites. (Consultation extended to 14 Jan 25).

f. Application Reference P24/S3982/DIS: Dodwells Solar Farm. Land north of the A40. Discharge of conditions 4 (Final Layout and Equipment Details), 6 (Archaeology Written Scheme of Investigation), 7 (Implementation of Programme of Archaeological Work), 8 (Sustainable Drainage Scheme), 9 (Construction Traffic Management Plan), 10 (Landscaping Scheme and Implementation), 11 (Landscape and Biodiversity Management Plan), 12 (Tree Protection Measures), 13 (Biodiversity Enhancement Plan), 14 (Construction Environment Management Plan for Biodiversity) on planning application P21/S3915/FUL (Installation and operation of a Solar Farm together with all works, equipment and necessary infrastructure).

f. Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

To Note any Further Planning Considerations Received after Agenda Publication

NDP Review.

30. NDP update.

Recreation Areas

31. **PATCH.**

a. Routine Inspections.

Village Environment

32.

Highways, Byways & Transport

33. Consideration of email received regarding Community Transport grants for 2025/2026

34. Notification of 20mph speed limit order for Tetsworth

35. **Communications sent to councillors by email since the last meeting and noted.**

Various emails sent by the clerk since last meeting.

36. **Items for Next Agenda Not Already Mentioned**

To Note any such items.

37. **Date of the Next Meeting.** The next meeting will be held on Monday 9th June 2025 at 7.30pm.

To Close the Meeting. To **Note** the time of closure.

Open Forum

Victoria Nuthall
Parish Clerk & RFO