

Tetsworth Parish Council
Victoria Nuthall
Parish Clerk & Responsible Finance Officer
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To all members of Tetsworth Parish Council
You are summoned to attend the Parish Council meeting as detailed below
In Tetsworth Memorial Hall
on Monday 10th November 2025 at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

1. Apologies for Absence

2. To Receive Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting.

3. To Approve the Minutes of the Council Meeting held on 13th October 2025 for Signing

4. Public Questions

5. Clerk's Report

Councillor Reports

6. County Councillors' Reports

7. District Councillor's Reports

8. Parish Councillors' Reports

Parish Council Administration

9. Standing Orders – revised – for consideration and adoption

Finance

10. Monthly Financial Report. To **Approve the report for October 2025.**

11. Expenditure: To **Approve the following payments (*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits**

a. Electronic Payments

i.	V Nuthall	Wages – October 2025	£1145.22
ii.	360 Landscapes	Monthly Leaf blowing	£78 inc VAT
iii.	Shield Maintenance	Dog Bin emptying	£33.16 inc VAT
iv.	Oxfordshire CC	Wicket Gate replacement contribution	£3335.94 inc VAT

b. Standing Orders (Monthly):

i.	Wiseserve	IT Support	£6 inc VAT
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c. Direct Debits (Monthly):

i.	O ²	Phone Service	05928908	£22.44 inc VAT
ii.	Microsoft	One Drive Storage	82322662943	£1.99 inc VAT
iii.	HP Instant Ink	Ink Cartridges/Paper		£34.98 inc VAT

iv. HMRC	Quarterly Employer NI	£68.40
v. Lloyds	Monthly service charges	£4.25

d. Debit Card:

i. The Print Shop	Leaflet Printing	£34 inc VAT
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12. **Receipts:** To **Note** the following receipts:

TSSC	Monthly insurance repayment	£48.78
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13. **To Consider / Discuss / Approve Further Financial Matters**

- a. To consider and approve the Budget for the 2026/27 financial year.
- b. Consideration of donation request from Citizens Advice Oxfordshire
- c. Consideration and approval of SLCC membership renewal

14. **Planning**

For consideration:

P25/S3227/NM - Non-material amendment on planning application P23/S2989/HH

A two-storey side extension and a single storey front extension. Existing garage to be demolished and new enlarged garage to be constructed) - Rear wall to extension has been moved inwards by 385mm to improve access to rear; slight alteration to the zinc roof pitch; removal of first floor window in gable wall; positions of the two ground floor windows in side wall altered; split single roof light into two in zinc roof; tweaks to the external sunken terrace, introducing tiered planters to overcome level difference; altered wall and roof finishes of the proposed garage at **Laurel Cottage 15 Silver Street Tetsworth OX9 7AR**

P25/S2747/FUL - Change of use of land to a Gypsy/Traveller site comprising 12 mobile homes, 12 touring caravans and 12 utility rooms at **Land south-west of London Road near Tetsworth Oxfordshire OX9 7AZ**

Awaiting Decision:

P25/S2556/HH - Proposed side dormer and rooflight and rear elevational window to create loft conversion for new bedroom and bathroom at **25 Blackthorn Rise, Tetsworth**

P25/S1987/FUL – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

Decisions made

To Note any Further Planning Considerations/Received after Agenda Publication

NDP Review.

15. NDP Review/Local Plan update.

Recreation Areas

16. **PATCH.**

- a. Routine Inspections

Village Environment

17. None.

Highways, Byways & Transport

18. None.

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council.

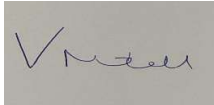
19. **Items for Next Agenda Not Already Mentioned**

To Note any such items.

20. **Date of the Next Meeting.** The next meeting will be held on 8th December at 7.30pm.

To Close the Meeting. **To Note** the time of closure.

Open Forum

A handwritten signature in blue ink, appearing to read 'Victoria Nuthall', is shown within a rectangular box.

**Victoria Nuthall
Parish Clerk & RFO**