



Tetsworth Parish Council

Parish Clerk & Responsible Finance Officer

Victoria Nuthall

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Minutes of the Meeting of Tetsworth Parish Council Held at Tetsworth Memorial Hall at 7.30pm on Monday 13th October 2025

Present: Chair: Cllr Seb Mossop (SM)
Cllr Chris Thompson (CT)
Cllr Susan Rufus (SR)
Cllr Robyn Hester (RH)

In Attendance: John Gilbert (sub-committee member) Cllr Judith Edwards (OCC), Cllr Georgina Hermitage (SODC)

Members of the Public:

126. **Apologies for Absence** Cllr Kim Bhagat (KB), Cllr Sean Whitehead (SW), Clerk & RFO Victoria Nuthall

127. **To Receive Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest they may have in any of the items under consideration at this meeting. None.

128. **To Approve the Minutes of the Council Meeting held on 13th September 2025 for Signing.** The minutes were duly approved.

129. **Public Questions** None

130. **Clerk's Report.** The chairman provided an overview of the clerk's report from the report already circulated to councillors. To upload on website for information.

Councillor Reports

131. **County Councillors' Reports.** Cllr Edwards provided an update on the land transfer relating to the school and said officers were chasing. Cllr Edwards to discuss with Freddie van Merlo.

132. **District Councillor's Reports** Cllr Hermitage provided an overview of activities already sent to councillors namely Hazeley Industrial Estate which was discussed by the Planning Committee on 8th October. No further information to report regarding the ongoing issues within Tetsworth with the unauthorised use. Cllr Hermitage notified the meeting of the disappointing news regarding South & Vale's joint local plan submission. It has been announced that Planning Inspectors have recommended that South Oxfordshire and Vale of White Horse District Councils withdraw the plan from their examination process over an issue namely "duty to co-operate" specifically with OCC. It was noted that OCC was forced to withdraw its own local plan from examination earlier this year on several issues regarding the duty to co-operate. The councils are in discussions regarding next steps and will provide an update in due course.

133. **Parish Councillors' Reports.** None.

Parish Council Administration

134. Policies Review – Expenses, Freedom of Information, Data Protection, Media, Social Media & Communications revised policies for consideration and adoption. **Approved.**

135. Standing Orders – revised – for consideration and adoption. Query from Cllr Hester regarding whether these were the latest Standing Orders. **Defer to November meeting.**

Finance

136. **Monthly Financial Report.** The accounts for September 2025 were **approved.**

137. **Expenditure:** The following payments (*Note italics show payments already made* and **Note** those payments paid as previously agreed as standing orders and direct debits were **approved.**

a. Electronic Payments

i.	V Nuthall	Wages – September 2025	£1181.20
ii.	360 Landscapes	Monthly Grass Cutting	£396 incl VAT
iii.	Viking	Stationery Supplies	£40.07 incl VAT
iv.	Shield Maintenance	Dog Bin emptying	£33.16 incl VAT
v.	Open Spaces Society	Annual subscription	£45

b. Standing Orders (Monthly):

i.	<i>Wiseserve</i>	<i>IT Support</i>	<i>£6 inc VAT</i>
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c. Direct Debits (Monthly):

i.	<i>O²</i>	<i>Phone Service</i>	<i>05928908</i>	<i>£22.44 inc VAT</i>
ii.	<i>Microsoft</i>	<i>One Drive Storage</i>	<i>82322662943</i>	<i>£1.99 inc VAT</i>
iii.	<i>HP Instant Ink</i>	<i>Ink Cartridges/Paper</i>		<i>£10.98 inc VAT</i>

d. Debit Card:

CAOS	Laptop repairs	£67.95 incl VAT
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138. **Receipts:** To **Note** the following receipts:

139. **To Consider / Discuss / Approve Further Financial Matters**

- To approve the quotation received from OCC Highways in respect of the replacement Eastern Wicket Gate. The council reviewed the quotation received from OCC Highways for the sum of £3335.94 inclusive of VAT which also includes a £2000 contribution from OCC. **Approved.**
- Budget 2026/27. The council reviewed the proposed budget for 2026/27 with no amendments. **For approval at the November meeting.**
- To note second half of precept received from SODC of £16,420.50. **Noted.**

140. **Planning**

For consideration:

P25/S2556/HH - Proposed side dormer and rooflight and rear elevational window to create loft conversion

for new bedroom and bathroom at 25 Blackthorn Rise, Tetsworth. **Approved.**

Awaiting Decision:

P25/S1987/FUL – For development work at the following location: **Land bordering either side of the M40 near Postcombe and Lewknor villages**

Application reference P25/S0008/DA – Appeal. Land at Toll Lodge Farm London Road Tetsworth Oxon OX9 7AZ. Without planning permission, the creation of a paved hardstanding and gravelled area at the access to the Land. The area of the Land in which the alleged breach of planning control is considered to be taking place is shown in the approximate position hatched blue on the accompanying plan. (SE22/054).

APP/Q3115/W/25/3364807 (P23/S4191/FUL) – Appeal Dismissed. Claridge Barn Chiltern View Tetsworth OX9 7AL.

Conversion of stables building to three dwellings with gardens and parking (additional noise survey received 22nd March 2024 and revised certificate of ownership received 2 April 2024 and additional rights of way, heritage and surfacing information as shown on documents received 3rd September 2024 and revised acoustic report and waste management information as shown on amended and additional documents received 6th November 2024 and revised acoustic barrier shown on amended plans received 6th December 2024 and public right of way corrected and rooflights adjusted as shown on amended plans received 13th February 2025).

Decisions made

To Note any Further Planning Considerations/ Received after Agenda Publication

NDP Review.

141. NDP Regulation 14 submission and consultation. John Gilbert provided an update on the recent NDP submission and consultation which has sadly been put on hold in light of the recent announcement from SODC regarding the joint local plan.

Recreation Areas

142. **PATCH.**

- a. Routine Inspections. The chairman notified the council that the issue with the pedals on the exercise bike had been resolved.

Village Environment

143. Christmas Tree. Cllr Rufus confirmed that the Christmas Tree had been ordered.

Highways, Byways & Transport

144. Feedback from recent meeting with OCC Highways re 20mph and speed concerns. The chairman notified the council that as a result of the concerns raised at the September meeting, a meeting took place with OCC Highways, the Chair, the Vice Chair and the Clerk this month whereby the issues raised were shared and discussed. To organise a speed survey would be around £490 + VAT and in order to facilitate a zebra crossing if data from the survey demonstrated a need, the village would need street lighting. It was noted that within our local plan Tetsworth is highlighted as an area known as “dark skies” i.e no street lighting. In addition, the cost of a zebra crossing would need to be achieved through funding avenues i.e grants. In view of the discussions, it was **agreed** that the council would not investigate any further at this time. OCC Highways noted that the 20mph signage located near the school needed updating and we are awaiting for alternative signage solutions from OCC.

145. Community Speedwatch. The chairman reported that the clerk had made enquiries and in dialogue with Thames Valley Police regarding setting up a community speedwatch scheme but would only work with the help of volunteers who would need to be trained in the use of the speed detection equipment. **Ongoing.**

146. To note next Parish Transport meeting – 11th November, 1.30pm via teams. **Noted.**

Communications sent to councillors by email since the last meeting and noted.

To note all emails sent by the clerk to the council.

147. **Items for Next Agenda Not Already Mentioned**

To Note any such items.

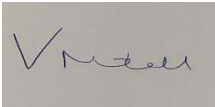
148. **Date of the Next Meeting.** The next meeting will be held on 10th November at 7.30pm.

To Close the Meeting. Meeting closed at 9.26pm.

Open Forum

Harlesford Farm solar agreement – The chairman confirmed the draft agreement had been received but both the Chairman and the Clerk/RFO had queried the amount. Awaiting response / clarification.

Kissing Gates – The chairman reported that the clerk had spoken to the Countrywide Access Officer for OCC who had asked whether the Parish Council were the owners of the gates. The chairman has responded. Ongoing.



Victoria Nuthall
Parish Clerk & RFO

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